

Important Dates For Vendor Applicants

- **Friday January 7, 2022 by 11:59pm CST**-----Application Deadline

[Submitting an application DOES NOT guarantee acceptance for the Seabreeze Jazz Festival 2022]

- **Friday January 21, 2022**----- 2020 Vendor Acceptance letters will be EMAILED to Vendors selected for 2020 from The Seabreeze Jazz Festival

- All of Following are due by **Friday February 4th, 2022 by 11:59pm CST**

- 1) Proof of Insurance (Liability and Automobile)
- 2) FULL PAYMENT of Application fee and electricity fees
- 3) Vendor **Final menu and pricing POS Submission Form** with pricing factored including TAXES and COMMISSION
- 4) **Up to date W-9 Form**

Menus received after **February 4th** will incur a \$100 late fee. Booth Rental payment after **February 4th** will also incur a \$100 late fee. If both Menu and Payment are late the total in late fees to be added will be \$200. Any Changes made to pricing or menus after original submission to the Seabreeze Jazz Festival will incur a \$5 fee per item or price. **If Menu and Full Payment (including late fees) are not received by February 4th, 2022 then the Vendor will forfeit their opportunity to participate at the Seabreeze Jazz Festival 2022 and their accepted application will be voided for 2022. No payment will be accepted after 2/11/22, no exceptions.**

- **April 1st, 2022:** Vendor must upload list of booth worker names to Convention Force Vendor Portal for Wristband Validation.
- **Set Up Dates: Tuesday April 19th for CRAFT VENDORS (9am - 5 PM) and Wednesday, April 20th, 2022 FOR FOOD VENDORS (9am - 5 PM) Check in appointment times will be distributed to vendors TBA**

SEABREEZE JAZZ FESTIVAL

THE ULTIMATE WEEKEND OF SMOOTH JAZZ

- **Take Down Dates: Monday April 25th, 2022 (8am-1pm)**, Check out times will be distributed to vendors TBA. Booth inspection will be required prior to vendor's departure for cleanliness and an accurate 1099 form must be on file with Seabreeze Staff.
- **Payment: Tuesday May 3rd, 2022**
Vendor will receive payment by check in the mail, postmarked May 3rd, 2022.